

# WILLOW PARK GREENS

## Gate Record / Inventory Sheet

The Willow Park Greens Board of Directors has approved to change gate management companies, in an effort to assure the accuracy of the gated access control system database each residence is required to complete this form in its entirety. It is essential that this form be completed and returned to Principal Management by **July 8, 2007**. Please be advised, if you should fail to return this form by **July 8, 2007** you may experience difficulties with gate access.

Property Owners Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number for Directory Listing #: \_\_\_\_\_

Cell phone number for directory listing: \_\_\_\_\_

Other Contact Phone Number #: \_\_\_\_\_

List the first and last name of each resident and their transmitter:

➡ *Transmitter # is on a white sticker located on the bottom of the transmitter, not on the clip or label behind clip.*

1. \_\_\_\_\_ Transmitter # \_\_\_\_\_

2. \_\_\_\_\_ Transmitter # \_\_\_\_\_

3. \_\_\_\_\_ Transmitter # \_\_\_\_\_

4. \_\_\_\_\_ Transmitter # \_\_\_\_\_

5. \_\_\_\_\_ Transmitter # \_\_\_\_\_

6. \_\_\_\_\_ Transmitter # \_\_\_\_\_

Please list additional transmitter/card holders on the back.

Completed form must be returned to:  
Willow Park Greens H.O.A.  
c/o ICS Houston,  
email to: [kerry@icsofhouston.com](mailto:kerry@icsofhouston.com)  
or fax to: 713-667-4855

**RETURN BY July 8, 2007**